



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Monday, July 27th, 2015 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman

Stacie Feldman*

Alyson Galishoff*

David Gedzelman

Norman Green*

Eli Schaap

Hindie Weissman

**by video conference*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Charter School Center

Jon Rosenberg, President and CEO of Hebrew Charter School Center

Laura Silver, Head of School for Hebrew Language Academy Charter School

I. Call to Order

Sara Berman called the meeting to order a 6:35 PM.

2. Adoption of Agenda

Sara Berman made a motion to adopt this agenda. David Gedzelman seconded and the motion carried unanimously.

3. Approval of Minutes &

Sara Berman made a motion to adopt the minutes from the June 18, 2015 meeting. David Gedzelman & seconded and the motion carried unanimously. &

4. Public Comments &

None. &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

Laura Silver presented her report, which had been distributed previously to the Board and posted on & the School's website. She also mentioned that the staff was very excited to be in their new building & facility. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that the Finance Committee had met in person on July 27th 2015 to review the May & 2015 Financial Reports. The committee voted unanimously to recommend that the board approve those & reports. &

9. Board Actions &

a. Acceptance of Financial Reports &

Sara Berman made a motion to accept the May 2015 Financial Report. Hindie Weissman seconded and & the motion carried unanimously. &

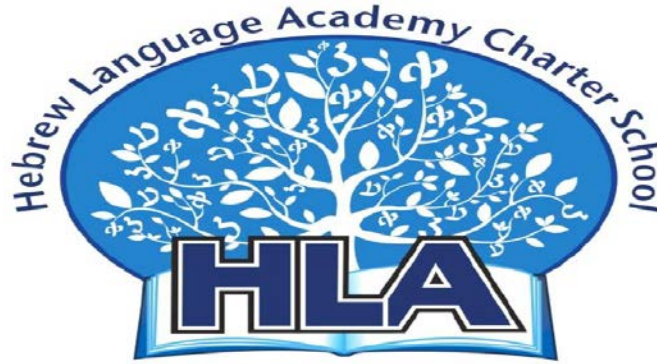
b. HLA Celebration Announcement &

David Gedzelman announced that in honor of moving to its new facility, HLA will host a celebration in & December. More details will follow in the coming weeks. &

10. Adjournment &

Sara Berman made a motion to adjourn. David Gedzelman seconded and the motion carried & unanimously. &

The meeting was adjourned at 6:55 PM. &



**Hebrew Language Academy Charter School &
Board of Trustees Meeting &
Thursday, August 27, 2015 – 6:30 PM
2186 Mill Avenue, Brooklyn, NY 11234**

Minutes

Trustees Present

Sara Berman* !

Stacie Feldman* !

David Gedzelman * !

Norman Green !

Eli Schaap* !

Hindie Weissman

Ella Zalkind** !

**by video conference #*

***by phone (not counted for quorum) #*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School
Center

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Charter School
Center

Laura Silver, Head of School for Hebrew Language Academy Charter School

1. Call to Order !

David Gedzelman called the meeting to order at 6:47 pm. !

2. Adoption of Agenda !

David Gezelman made a motion to adopt this month's agenda. Norman Green seconded and the motion carried unanimously.

3. Approval of Minutes from July 2015 Board Meeting

David Gezelman made a motion to adopt the minutes from the July 2015 Board Meeting. Hindie Weissman seconded and the motion carried unanimously.

4. Public Comments

None.

5. Staff Comments

None.

6. Parent Organization Comments

None.

7. Head of School's Report

Laura Silver presented her report, which had been distributed previously to the Board and posted on the School's website.

8. Committee Reports

a. Finance Committee

Eli Schaap reported that the Finance Committee had met on August 25th 2015 to review the June 2015 Financial Reports. The committee voted unanimously to recommend that the board approve those reports.

b. Education Committee

Norman Green reported that the Education Committee met by conference call on August 26 and reviewed the recently released NY State performance results.

9. ! Board Actions

a. ! Acceptance of June Financial Reports

Sara Berman made a motion to accept the Financial Reports as of June 30, 2015 pending final revision by the auditor. David Gedzelman seconded and the motion carried unanimously.

10. ! Announcement of HLA Celebration

Sara Berman announced that in honor of moving into a new location, HLA will host a celebration on Tuesday, December 1st at the school. More details will follow in the coming weeks.

11. Other Board Member Items

a. HLA Trustee Disclosure Form

Sara Berman explained that as per NY charter regulations, all board members must complete and submit a brief trustee disclosure form by November 1st. Mark Fink will be sending out a link with the instructions shortly. Please contact him with any questions.

12. Adjournment

Sara Berman made a motion to adjourn. David Gedzelman seconded and the motion carried unanimously.

The meeting was adjourned at 7:21 PM.



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, September 17th, 2015 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Stacie Feldman*

Allyson Galishoff

David Gedzelman

Norman Green

Eli Schaap

Hindie Weissman

Ella Zalkind

**by video conference*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Charter School Center

David Penberg, Candidate for Head of School for Hebrew Language Academy Charter School

1. Call to Order

David Gedzelman called the meeting to order a 6:55 PM.

2. Adoption of Agenda

David Gedzelman made a motion to adopt this meeting's agenda. Hindie Weissman seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the August 27, 2015 meeting. Norman Green seconded and the motion carried unanimously.

4. Public Comments &

None. &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that the Finance Committee has been working regularly to approve expenses of \$5,000 or more by email. On September 16, 2015, the committee voted to recommend that the Board accept the financial reports as of July 31, 2015.

b. Education Committee

Norman Green reported that the Education Committee met by conference call on Friday, September 11th and discussed the current status of the Performance Based Incentive plan.

9. Board Actions

a. Acceptance of Financial Reports

David Gedzelman made a motion to accept the July 2015 Financial Report. Allyson Galishoff seconded and the motion carried unanimously.

10. Executive Session

David Gedzelman made a motion to go into executive session to discuss personnel issues. Hindie Weissman seconded and the motion carried unanimously.

Eli Schaap made a motion to go out of Executive Session. Allyson Galishoff seconded and the motion carried unanimously.

11. Other Board Actions

a. Motion to authorize CMO to move forward on the candidacy of David Penberg

David Gedzelman made a motion to authorize the CMO to move forward in the candidacy of David Penberg as the new Hebrew Language Academy Head of School. Norman Green seconded and the motion carried unanimously.

12. Adjournment &

David Gedzelman made a motion to adjourn. Ella Zalkind seconded and the motion carried unanimously. &

The meeting was adjourned at 7:56 PM. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, October 29th, 2015 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman* &

Stacie Feldman* &

Allyson Galishoff* &

David Gedzelman* &

Norman Green &

Eli Schaap* &

Hindie Weissman

**by video conference #*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Charter School Center

David Penberg, Head of School for Hebrew Language Academy Charter School

1. Call to Order

David Gedzelman called the meeting to order a 6:47 PM.

2. Adoption of Agenda

David Gedzelman made a motion to adopt this meeting's agenda. Stacie Feldman seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the September 17, 2015 meeting. Eli Schaap seconded and the motion carried unanimously.

4. Public Comments &

None. &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that on October 22, 2015, the committee met by conference call to review both the audited financial statements for the fiscal year ending June 30, 2015 and the monthly financial reports as of August 31, 2015. The committee voted to recommend that both documents be accepted by the Board.

b. Education Committee

Norman Green reported that the Education Committee met by conference call on Friday, October 23 and discussed David Penberg's first 30 days at HLA. David Penberg shared his initial observations after meeting with each of HLA's staff members and holding his first parent meeting. The committee also discussed strategies for differentiated instruction for addressing middle school classroom management.

9. Board Actions

a. Acceptance of Audited Financial Statements for Fiscal Year ending June 30, 2015

Sara Berman made a motion to accept the audited Financial Statements for Fiscal Year ending June 30, 2015. Allyson Galishoff seconded and the motion carried unanimously.

b. Acceptance of the monthly financial reports as of August 31, 2015

Sara Berman made a motion to accept the monthly financial reports as of August 31, 2015. Hindie Weissman seconded and the motion carried unanimously.

10. Other Board Actions &

Sara Berman encouraged all of the board members to attend the HLA celebration taking place at the school on Tuesday, December 1, 2015 at 630 pm.

11. Adjournment &

Sara Berman made a motion to adjourn. Norman Green seconded and the motion carried unanimously. &

The meeting was adjourned at 7:15pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, November 19th, 2015 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman* &

Allyson Galishoff* &

David Gedzelman* &

Norman Green &

Eli Schaap* &

Ella Zalkind &

**by video conference #*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

David Penberg, Head of School for Hebrew Language Academy Charter School

1. Call to Order

Sara Berman called the meeting to order a 6:40 PM.

2. Adoption of Agenda

Sara Berman made a motion to adopt this meeting's agenda. David Gedzelman seconded and the motion carried unanimously.

3. Approval of Minutes

Sara Berman made a motion to adopt the minutes from the October 29, 2015 meeting. Eli Schaap seconded and the motion carried unanimously.

4. Public Comments &

None.

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that The Finance Committee has been working regularly to approve expenses of \$5,000 or more by email. On November 17, 2015, the committee voted to recommend that the Board accept the financial reports as of September 30, 2015. Additionally, the Finance Committee recommends allowing the use of the school's credit cards for operational expenses under \$5,000.

b. Education Committee

Norman Green reported The Education Committee met on Tuesday, November 17, 2015 and discussed procedures to take place for distribution of the PBI. The committee agreed to move ahead to distribute PBI monies as soon as possible. The committee also discussed the hiring of two bus monitors and agreed to move ahead to implement their hiring.

9. Board Actions

a. Acceptance of the monthly financial reports as of September 30, 2015

Sara Berman made a motion to accept the monthly financial reports as of September 30, 2015. Allyson Galsihoff seconded and the motion carried unanimously.

b. Acceptance to amend the Performance Based Incentive

David Gedzelman made a motion to amend the Performance Based Incentive so that all eligible recipients of the incentive per terms of the plan will receive equal monetary awards for this year's performance. Ella Zalkind seconded and the motion carried unanimously.

c. Acceptance of the Finance Committee's recommendation to amend the FPP

David Gedzelman made a motion to accept the Finance Committee's recommendation to amend the FPP and allow the use of the school's credit cards for operational expenses under \$5,000. Sara Berman seconded and the motion carried unanimously.

10. Other Board Actions &

None. &

11. Adjournment &

Sara Berman made a motion to adjourn. Norman Green seconded and the motion carried unanimously. &

The meeting was adjourned at 7:05pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, December 17th, 2015 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman* &

David Gedzelman* &

Norman Green* &

Eli Schaap** &

**by video conference #*

***by phone*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

David Penberg, Head of School for Hebrew Language Academy Charter School

1. Call to Order &

David Gedzelman called the meeting to order a 6:40 PM. &

2. Adoption of Agenda &

As a quorum was not present, this motion has been postponed to the following board meeting. &

3. Approval of Minutes &

As a quorum was not present, this motion has been postponed to the following board meeting. &

4. Public Comments &

None. &

5. Staff Comments &

None.

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

David Gedzelman reported that the Finance Committee has been regularly reviewing and approving expenses of \$5,000 or more by email. On December 8, the committee met to review the Financial Reports as of October 31, 2015 and voted to recommend that they be accepted by the Board.

The Head of School requested Board approval for the following contracted services:

Vendor	Purpose	Amount (Up To)
CSBM	Additional Financial Services while Bookkeeper is on Leave	\$17,000
Anything Anytime Inc.	Snow Removal Services	\$15,000
Salvadori Center	Professional Development Services	\$8,250
Dreamcoat Experience Enrichment Program	Israeli Dance	\$24,000
Teachers College Reading and Writing Project	Professional Development Services	\$35,250
IRL Systems, Inc.	Annual Fire Alarm Inspections	\$6,420
Techstar, LLC	Professional Development Services – Math	\$24,000

b. Education Committee

Norman Green reported that the Education Committee met by phone on Tuesday December 8th at 11:30am.

There was a debrief regarding the December 1st HLA Opening Gala event. Updates regarding the hiring of a Middle School Social Worker and science teacher were shared. Additionally, the committee reviewed the formative NWEA (Northwest Evaluation Association) baseline testing data. Next steps regarding deployment of resources and personnel were shared.

c. Executive Committee

The Executive Committee approved the aforementioned contracts by unanimous written consent pending ratification by the full board.

9. Board Actions &

As a quorum was not present, all board actions have been postponed to the following board meeting &

10. Other Board Member Items &

None. &

11. Adjournment &

Sara Berman made a motion to adjourn. Norman Green seconded and the motion carried unanimously. &

The meeting was adjourned at 7:02pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, January 19th, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman* &

Allyson Galishoff* &

David Gedzelman* &

Norman Green &

Reverend Camara** &

Eli Schaap* &

Hindie Weissman* &

**by video conference #*

***by phone*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Charter School Center

David Penberg, Head of School for Hebrew Language Academy Charter School

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Charter School Center

1. Call to Order

David Gedzelman called the meeting to order a 6:32 PM.

2. Adoption of Agenda

David Gedzelman made a motion to adopt this meeting's (January 2016) and the December 2015 meeting's agenda. Eli Schaap seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the November 19, 2015 and December 17, 2015 board meeting(s). Hindie Weissman seconded and the motion carried unanimously.

4. Public Comments &

None. &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that the Finance Committee has been regularly reviewing and approving expenses of \$5,000 or more by email. On January 15th, the committee met to review the Financial Reports as of November 30, 2015 and voted to recommend that they be accepted by the Board.

b. Education Committee

Norman Green reported that The Education Committee met by phone on Friday, January 15, 2016 at 9 am. David Penberg debriefed the committee regarding HLA's Leadership Retreat at Bard College of January 13-15th. Additional updates regarding the hiring of a Middle School Director of General Studies Curriculum and Instruction were shared. The committee reviewed student support services data and enrollment updates.

9. Board Actions

a. Acceptance of the monthly financial reports as of October 31, 2015

David Gedzelman made a motion to accept the monthly financial reports as of October 31, 2015. Allyson Galsihoff seconded and the motion carried unanimously.

b. Acceptance of the monthly financial reports as of November 30, 2015

David Gedzelman made a motion to accept the monthly financial reports as of October 31, 2015. Allyson Hindie Weissman seconded and the motion carried unanimously.

c. Ratification of Executive Committee's December 2015 Approval of Requested Contracted Services

David Gedzelman made a motion to ratify the Executive Committee's contract recommendations (shown below) from the December 2015 board meeting. Eli Schaap seconded and the motion carried unanimously.

Vendor	Purpose	Amount (Up To)
CSBM	Additional Financial Services while Bookkeeper is on Leave	\$17,000
Anything Anytime Inc.	Snow Removal Services	\$15,000
Salvadori Center	Professional Development Services	\$8,250
Dreamcoat Experience Enrichment Program	Israeli Dance	\$24,000
Teachers College Reading and Writing Project	Professional Development Services	\$35,250
IRL Systems, Inc.	Annual Fire Alarm Inspections	\$6,420
Techstar, LLC	Professional Development Services – Math	\$24,000

10. Other Board Member Items &

None. &

11. Adjournment &

David Gedzelman made a motion to adjourn. Norman Green seconded and the motion carried & unanimously. &

The meeting was adjourned at 6:56 pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, February 25th, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Stacie Feldman* &

Allyson Galishoff* &

David Gedzelman* &

Eli Schaap* &

Hindie Weissman &

Ella Zalkind &

**by video conference #*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Public

Peter Katcher, Incoming Middle School Director of General Studies Curriculum and Instruction

David Penberg, Head of School for Hebrew Language Academy Charter School

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Public

I. Call to Order

David Gedzelman called the meeting to order a 6:34 PM. On behalf of the Board he offered condolences to Norman Green on the loss of his brother.

2. Adoption of Agenda

David Gedzelman made a motion to adopt this meeting's agenda. Eli Schaap seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the January 19, 2016 board meeting. Hindie Weissman seconded and the motion carried unanimously.

4. Public Comments

Yulya Sirotin, a parent of a first grade HLA student attended the meeting. She spoke about how much her child enjoys the school and her desire to see HLA more easily accessible to students who are walking to and from school.

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

Eli Schaap reported that the Finance Committee has been regularly reviewing and approving expenses of \$5,000 or more by email. On February 24th, the committee met to review the Financial Reports as of December 31, 2015 and voted to recommend that they be accepted by the Board.

b. Education Committee

David Gedzelman reported that the Education Committee met by phone on February 23, 2016. Dr. Penberg shared updates regarding the Town Hall Meeting. New school initiatives for STEM/STEAM were discussed. The committee was updated regarding new staff hires. Enrollment and 2016-17 school year application data was also shared.

9. Board Actions

a. Acceptance of the monthly financial reports as of December 31, 2015

David Gedzelman made a motion to accept the monthly financial reports as of December 31, 2015. Stacie Feldman seconded and the motion carried unanimously.

10. Executive Session

David Gedzelman made a motion to go into executive session to discuss potential litigation issues. Eli Schaap seconded and the motion carried unanimously.

David Gedzelman made a motion to leave executive session. Ella Zalkind seconded and the motion carried unanimously.

No votes or actions were taken during this time.

11. Other Board Member Items.

a. Introduction of Peter Katcher as HLA Incoming Middle School Director of General Studies Curriculum and Instruction

The board welcomed Peter Katcher as the incoming HLA Middle School Principal of General Studies. & He begins his tenure on March 14, 2016. &

b. Motion to Adopt the Reds Building Resolution &

David Gedzelman made a motion to adopt the resolution (hereby known as the “Red’s Building & Resolution”) which would authorize the Head of School and representatives from Hebrew Public in & conjunction with legal counsel- to take such action as may be deemed reasonably necessary to address & the concerns related to certain odors emanating from the School’s neighboring facility located at 6103 & Strickland Avenue (commonly referred to as the “Reds Building”). Eli Schaap seconded and the motion & carried unanimously. &

12. Adjournment &

David Gedzelman made a motion to adjourn. Allyson Galishoff seconded and the motion carried & unanimously. &

The meeting was adjourned at 7:16 pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, March 17th, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman &

Karim Camara** &

Allyson Galishoff* &

David Gedzelman &

Norman Green* &

Eli Schaap* &

Hindie Weissman &

**by video conference #*

***by phone conference (does not count for quorum)*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Public

Peter Katcher, Middle School Director of General Studies Curriculum and Instruction

David Penberg, Head of School for Hebrew Language Academy Charter School

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Public

Jon Rosenberg, Hebrew Public President & CEO

I. Call to Order &

Sara Berman called the meeting to order a 6:33 PM. &

2. Adoption of Agenda

Sara Berman made a motion to adopt this meeting's agenda. Hindie Weissman seconded and the motion carried unanimously.

3. Approval of Minutes

Sara Berman made a motion to adopt the minutes from the February 25th board meeting. David Gedzelman seconded and the motion carried unanimously.

4. Public Comments

Murray Lautner, a parent of an HLA student spoke regarding attrition rates at HLA. He also expressed concern regarding select students and their discipline.

Reuven Weinstein, a parent of an HLA student spoke about a garden project to take place in conjunction with Dr. Penberg's office and how it would improve the culture and beauty of the school.

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

David Gedzelman reported that the Finance Committee has been working regularly to approve expenses of \$5,000 or more by email. On March 15, 2016, the committee voted to recommend that the Board accept the financial reports as of January 31, 2016.

b. Education Committee

Hindie Weissman reported that the HLA Education Committee met by phone on March 15, 2016. Dr. Goldstein Smith shared air quality updates, and Dr. Penberg shared proposals for professional development planning for teachers in the 2016-2017 school year. The committee was joined by Arleen Danon, Robyn Coghlan, Peter Katcher, and Elena Canaras-Raoul. Dr. Penberg's Head of School report was reviewed, and the committee talked about preparations for the Thursday 3/17 board meeting.

9. Board Actions

a. Acceptance of the monthly financial reports as of January 31, 2016.

Sara Berman made a motion to accept the monthly financial reports as of January 31, 2016. Allyson Galishoff seconded and the motion carried unanimously.

b. Contract Authorization

Vendor	Purpose	Amount
Fresh Start H.V.A.C	Planned Maintenance/Service Contract	Up to \$16,500

Sara Berman made a motion to accept the Head of School's request for approval of a planned service/maintenance contract with *Fresh Start H.V.A.C* for up to \$16,500 effective 3/1/16 to 3/1/17. Hindie Weissman seconded and the motion carried unanimously.

10. Executive Session &

None. &

11. Other Board Member Items. &

None. &

12. Adjournment &

Sara Berman made a motion to adjourn. David Gedzelman seconded and the motion carried & unanimously. &

The meeting was adjourned at 7:02 pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, April 14th, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman*

Allyson Galishoff*

David Gedzelman

Norman Green

Hindie Weissman

Ella Zalkind

**by video conference*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Public

Shari Lipner, HLA Parent and Prospective Board Member

David Penberg, Head of School for Hebrew Language Academy Charter School

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Public

1. Call to Order &

David Gedzelman called the meeting to order a 6:36 PM. &

2. Adoption of Agenda &

David Gedzelman made a motion to adopt this meeting's agenda. Norman Green seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the March 2016 board meeting. Allyson Galishoff seconded and the motion carried unanimously.

4. Public Comments &

None, &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

The report had been distributed previously to the Board and posted on the School's website. &

8. Committee Reports &

a. Finance Committee &

David Gedzelman reported that the Finance Committee has been working regularly to approve expenses of \$5,000 or more by email. On April 7, 2016, the committee voted to recommend that the Board accept the financial reports as of February 29, 2016.

b. Education Committee

Norman Green reported that The HLA Ed Committee met by phone on April 13th. They received updates regarding the NYS ELA Assessments, Applications for 2016-17 school year and Curriculum updates. Additionally, an in-depth look at March F & P data with a focus on subgroups was shared. January NWEA ELA and Math data was shared as well.

c. Nominating Committee

Sara Berman reported that the nominating committee met on Thursday, April 14, 2016 and voted to recommend to the board the election of Shari Lipner as a new board member.

9. Board Actions

a. Acceptance of the monthly financial reports as of February 29, 2016

David Gedzelman made a motion to accept the monthly financial reports as of February 29, 2016. Ella Zalkind seconded and the motion carried unanimously.

b. Resignation of Stacie Feldman from the Board as of April 15, 2016

David Gedzelman made a motion accept Stacie Feldman's resignation from the board effective as of April 15, 2016 and to thank her for her service. Allyson Galishoff seconded and the motion carried unanimously

c. Resolution to approve Shari Lipner as a Board Member [Sara]

David Gedzelman made a motion to approve the nominating committee's recommendation and elect Shari Lipner to the Board of Trustees for the remainder of Stacie Feldman's term, pending the explicit or tacit approval by the School's authorizer. Hindie Weissman seconded and the motion carried unanimously.

10. Executive Session

David Gedzelman made a motion to go into executive session to discuss personnel issues. & Hindie Weissman seconded and the motion carried unanimously. &

Ella Zalkind made a motion to go out of Executive Session. Allyson Galishoff seconded and the & motion carried unanimously. &

No votes or actions were taken during this time. &

11. Other Board Member Items. &

None. &

12. Adjournment &

David Gedzelman made a motion to adjourn. Norman Green seconded and the motion carried unanimously. &

The meeting was adjourned at 7:45 pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, May 19th, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman* &

Allyson Galishoff* &

David Gedzelman &

Norman Green &

Shari Lipner* &

Eli Schaap* &

Hindie Weissman &

Ella Zalkind* &

**by video conference #*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Public

Peter Katcher, Middle School Director

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Public

Reuven Weinstein, Parent

Erika Lesser, Parent

1. Call to Order &

David Gedzelman called the meeting to order at 6:33 PM. &

2. Adoption of Agenda &

David Gedzelman made a motion to adopt this meeting's agenda. Eli Schaap seconded and the motion carried unanimously.

3. Approval of Minutes &

David Gedzelman made a motion to adopt the minutes from the April 2016 board meeting. Hindie Weissman seconded and the motion carried unanimously. &

4. Public Comments &

Reuven Weinstein, a parent of an HLA student expressed his concerns about teacher retention rates at the school. &

Erika Leeser, also an HLA parent expressed her similar concerns. &

5. Staff Comments &

None. &

6. Parent Organization Comments &

None. &

7. Head of School's Report &

Shane Goldstein-Smith gave the report which had been distributed previously to the Board. It & has also been posted on the School's website. &

8. CMO Update

a. Executive Report

Shane Goldstein-Smith updated the board about developments in the search for a new head of school for the upcoming year and the progress that the CMO has made since beginning its management of the school in July 2015.

b. Educational Report

Hindie Weissman updated the board about developments in testing scores, teacher retention, the proposed 2016-2017 school calendar and student activities for the remainder of the school year.

c. Operations Report &

Elyse Piker updated the board on the PBI distribution plan and the school's financials. &

9. Committee Reports

a. Finance Committee

Eli Schaap reported that the Finance Committee has been working regularly to approve & expenses of \$5,000 or more by email. The committee discussed the PBI distribution plan. On May 17, 2016, the committee voted to recommend that the Board accept the financial reports & as of March 31, 2016. &

b. Education Committee &

Norman Green reported that the HLA education committee met by phone on Wednesday, & May 11th, 2016. The committee reviewed Special Education projections, received updates & regarding 2016-17 enrollment, reviewed a proposed salary schedule and career ladder and also & reviewed the proposed 2016-17 school calendar for students. &

10. Board Actions &

a. Approval of 2016-2017 School Calendar &

David Gedzelman made a motion to approve the proposed 2016-2017 school calendar. Shari & Lipner seconded and the motion carried unanimously. &

b. Acceptance of the monthly financial reports as of March 31, 2016 &

David Gedzelman made a motion to accept the monthly financial reports as of March 31, 2016. & Eli Schaap seconded and the motion carried unanimously. &

c. Approval of the Head of School requested agreement for elevator maintenance &

David Gedzelman made a motion to approve the agreement for elevator maintenance by the & Schindler Group for up to \$45,000. Ella Zalkind seconded and the motion carried unanimously. &

11. Executive Session &

None. &

12. Adjournment &

David Gedzelman made a motion to adjourn. Norman Green seconded and the motion carried unanimously. &

The meeting was adjourned at 7:31 pm. &



Hebrew Language Academy Charter School &

Board of Trustees Meeting &

Thursday, June 23rd, 2016 – 6:30 PM &

2186 Mill Avenue, Brooklyn, NY 11234 &

Minutes

Trustees Present

Sara Berman*

Allyson Galishoff*

David Gedzelman

Shari Lipner

Eli Schaap

Ella Zalkind

**by video conference*

Also Present

Shane Goldstein-Smith, Executive Director for New York Metro Region of Hebrew Public

Peter Katcher, Middle School Director

Elyse Piker, Director for School Operations for New York Metro Region of Hebrew Public

Helen Cinues, Parent

Cynthia Greenwald, Parent

Naomi Mantuano, Parent

Jennifer Miller, Parent

Elena Simon, Parent

Reuven Weinstein, Parent

1. Call to Order &

David Gedzelman called the meeting to order at 6:36 PM. &

2. Adoption of Agenda &

David Gedzelman made a motion to adopt this meeting's agenda. Eli Schaap seconded and the motion carried unanimously.

3. Approval of Minutes

David Gedzelman made a motion to adopt the minutes from the May 2016 board meeting. Shari Lipner seconded and the motion carried unanimously.

4. Public Comments

Naomi Mantuano, a parent of an HLA student expressed her concerns of the vacancy being left with the departure of the current head of School, David Penberg.

Cynthia Greenwald, a parent, inquired about construction of a new walkway for students coming to/from the school.

Helen Cinues, also a parent, inquired about classroom supplies and what actions the school was taking to ensure there were enough of them.

Elena Simon, expressed concerns over disciplinary issues that some students exhibited and its effect on other students.

5. Staff Comments

None.

6. Parent Organization Comments

None.

7. Head of School's Report

Peter Katcher gave the report which had been distributed previously to the Board. It has also been posted on the School's website.

8. CMO Update

a. &HOS Search Report

Shane Goldstein-Smith informed the board that the search for a new HOS was progressing and that the board would be making an announcement within the next few days.

b. Suggested committee date distribution

Shane Goldstein-Smith briefed the board on the finance and education committee meeting date schedules for the 2016-2017 school year. A handout of that schedule was provided at the meeting.

c. Volunteers needed for adhoc CMO evaluation committee

Shane Goldstein-Smith asked for volunteers to participate in a committee to review the CMOs progress since it came onboard in February 2016. Members were asked to reach out to her if they were interested in serving.

9. Committee Reports

a. Finance Committee

Eli Schaap reported that the Finance Committee has been working regularly to approve expenses of \$5,000 or more by email. On June 21, 2016, the committee met by conference call to review the financial reports as of April 30, 2016 and May 31, 2016. They also reviewed the proposed budget for the 2016-2017 school year. The Committee voted to recommend that the Board accept the April and May financial reports and adopt the 2016-17 budget.

b. Education Committee

David Gedzelman reported the Education committee met by phone on Tuesday, June 21. Each senior leadership department shared updates regarding general education instruction, Hebrew instruction, middle school updates, specialized services updates, and operational updates.

c. Nominating Committee

Sara Berman reported that the Nominating committee met via email on Tuesday, June 21st. The Committee voted to nominate Sara Berman, David Gezelman and Eli Schaap, whose terms expire this month, for re-election to three year terms expiring June 30, 2019. The Committee voted to nominate the current slate of officers for re-election for the coming year. The chair affirmed the committee assignments for the 2016-2017 year which are being distributed at this meeting.

10. Board Actions

a. Acceptance of financial reports as of April 30 and May 31, 2016

David Gedzelman made a motion to approve the financial reports as of April 30 and May 31, 2016. Eli Schaap seconded and the motion carried unanimously.

b. Amendment to the current sublease

David Gedzelman made a motion to authorize the Vice Chair or Treasurer to amend the 2015-2016 sublease with FOHLA increasing the annual lease amount to \$1,700,000. Ella Zalkind seconded and the motion carried unanimously.

c. Approval of proposed 2016-2017 Budget

David Gedzelman made a motion to approve the 2016-2017 proposed budget. Allyson Galishoff seconded and the motion carried unanimously.

d. New one-year amendment of the sublease

David Gedzelman made a motion to authorize the Treasurer to proceed with negotiating with FOHLA and signing an amendment to the sublease for the 2016-2017 school year for an amount up to \$1,950,000. Eli Schaap seconded and the motion carried unanimously.

e. Approval of 2016-2017 School Board Meeting Calendar

David Gedzelman made a motion to approve the 2016-2017 school board meeting calendar. Sara Berman seconded and the motion carried unanimously.

f. Election of Trustees and Officers

David Gedzelman made a motion to approve the slate of trustees and officers as recommended by the nominating committee. Shari Lipner seconded and the motion carried unanimously.

g. Contract Authorizations

David Gedzelman made a motion to approve the following Head of School requested contracted services for the 2016-2017 School Year:

Vendor	Services	Amount up to
Total Building Management	Cleaning	\$183,396.00
Healthy Heart Hippo	Student Meals	\$165,000.00
City Investigations	Security	\$81,585.00
School Bus by Superior	Non-DOE Student Busing - 4 Days	\$12,600.00
School Bus by Superior	Staff Busing- 195 days	\$75,000.00

Network Outsource	IT Maintenance – 6 Days per month	\$69,828.00
Network Outsource	E-Rate-\$7,188 @20% discount	\$1,437.60
Cohen Schneider	Legal	\$25,000.00
Charter School Business Management (CSBM)	Accounting	\$49,500.00
Charter School Business Management (CSBM)	Title I	\$2,500.00
Rodriguez Valle	Website Maintenance	\$1,080.00
Rodriguez Valle	Website Updates	\$2,500.00
HP	Staff Technology	\$66,000.00
Network Outsource	Staff-Technology Configuration	\$14,000.00
School Specialty	Furniture	\$35,000.00
Loeb & Troper	Audit	\$23,200.00
IRL	Fire Inspection	\$6,612.00
IRL	Central Station Monitoring	\$1,200.00
Austin (estimate)	General Insurance	\$61,164.00
Austin	Workers Comp/Disability Insurance	\$40,780.00
Total Building Management	Painting	\$34,000.00
Playworks	Recess Training	\$30,500.00
Rock Paper Team	Staff Development	\$7,500.00

Techstar	Math Enrichment - 60 days	\$24,960.00
Chess NYC	Chess	\$50,000.00
Firequest	Sprinkler maintenance	\$1,800.00
Dreamcoat Experience	Israeli Dance	\$24,000.00
FOHLA	Confirmation of Rent	\$1,950,000
Schindler elevator Corp	Elevator-Maintenance (Approved at May Board Meeting)	\$4,900.00
IRL Systems	Fire Alarm (in effect until October 2017)	\$6,500.00

Eli Schaap seconded and the motion carried unanimously.

11. Board Performance Surveys

Shane Goldstein-Smith explained that as per charter law, each member of the board is required to fill out a survey(s) of board performance annually and submit said survey(s) to the board chair. The following two surveys were submitted and completed by the board:

- a. Board Member Survey
- b. Board Performance Survey

12. Executive Session

David Gedzelman made a motion to go into executive session to discuss personnel issues. Eli Schaap seconded and the motion carried unanimously.

Eli Schaap made a motion to go out of Executive Session. Ella Zalkind seconded and the motion carried unanimously. &

No votes or actions were taken during this time. &

13. New Business &

David Gedzelman made a motion to authorize the CMO to move forward on making an offer for the Head of School position on an interim basis. Allyson Galishoff seconded and the motion carried unanimously.

14. Adjournment &

David Gedzelman made a motion to adjourn. Shari Lipner seconded and the motion carried & unanimously. &

The meeting was adjourned at 7:41 pm. &